



Personal Technology Devices Policy

(Revised on 6/21/23)

During the 2023-2024 school year, East Nashville Magnet High School will be a personal technology devices free learning environment in accordance with MNPS policies. Our goal is to improve the climate and culture in our classrooms and on campus by eliminating distractions during the school day. Students will keep their cell phones and smartwatches in pouches during the school day. Students will place their devices in the pouch at the start of each school day and will be able to access their devices after their last class has ended. Students must be in possession of their pouch at all times during the school day, even if they do not bring their phones to school.

The use of personal technology devices (e.g., cell phones, smart watches, etc.) will not be allowed during the school day.

Students must bring their school issued laptop and charger to school every day.

Cell phones and smart watches are to be turned fully off and kept in each student's personal Yondr pouch from 8:00 a.m. – 3:00 p.m. (arrival to dismissal).

Personal headphones may be used for instructional activities only with the expressed permission from staff for that one class period only.

Other personal technology devices are not allowed during the school day.

Personal technology devices include, but are not limited to: cellular phones, smart watches, wireless earpieces, Air Pods, earbuds, headphones, Bluetooth devices, non-district issued laptops, iPads and other tablets, iPods and other mp3 players, and portable gaming devices. A student in possession of personal technology devices is in violation of this policy and will be subject to immediate disciplinary action. See MNPS Policy 6.312.1P.

Yondr Pouches

Each student will be issued one personal Yondr pouch free of charge. Each pouch, when kept properly, will last the student for entire the four years they attend ENMHS.

If the Yondr pouch is lost or damaged so it no longer functions properly, the student may receive one replacement pouch free of charge at administration's discretion.

Students in need of a replacement Yondr pouch will have to purchase a replacement pouch for \$20.

Examples of damage:



- Deep scratches on the globe and on the green ring around it
- Intentional pen marks on the inside of the Pouch
- Bent pins
- Pin and button not fully recessing, due to pin damage

Procedures for Yondr Pouch Use

Start of School Day:

1. From 7:45 a.m. to 8:00 a.m. students should check that they are in possession of their Yondr pouch and that it is unlocked. If locked, they should go unlock it using the unlocking stations located by the main entrance and in the gym lobby.
2. Students must report to class by 8:00 a.m. Starting at 8:00 a.m. (in first class), students will turn off their cell phone and smart watch and place them into the Yondr pouch while supervised by teacher who will help ensure pouches have been closed properly. If a student does not have his/her Yondr pouch, they can voluntarily surrender their devices and obtain them at the end of the school day from the main office without receiving any disciplinary consequences.
3. Yondr pouches should be stored in backpack or locked locker.
4. Any personal technology device that is not in the Yondr pouch is subject to confiscation during the school day and will result in disciplinary consequences.

During the School Day:

1. Students must keep personal technology inside Yondr pouch for the duration of the school day.
2. If a student must leave campus for an appointment, he/she will report to the main office to sign out and unlock Yondr upon leaving. Upon return, student will report to the main office to sign in and lock Yondr pouch in front of staff.
3. Students may not access phone/technology during the school day anywhere on campus.

End of School Day:

1. When the school day ends, students will unlock pouches at designated exits (main entrance and gym lobby), remove their technology, and securely close the empty pouch.
2. Students should place pouch in backpack for the next day.
3. Students are free to use their phones on campus after school ends at 3:00 p.m.

Procedures for Non-Compliance

Should a personal technology device be confiscated, the parent/guardian will be notified by a faculty member, and the device will be held by school administration until the parent/guardian comes to pick it up.

ONLY a Parent/Guardian or other emergency contact listed in Infinite Campus may come to school during regular school hours (7:45 a.m. – 3:15 p.m.) to collect any personal technology devices that were confiscated.

Procedures for Communicating with Student

Parents/guardians needing to communicate with their student may do so by calling the ENMHS Main Office at (615) 262-6947 or by emailing your child's MNPS issued email.

Parents may also refer to the Parent Communication Decision Tree document for further guidance.



Disciplinary Actions for Confiscated Devices

Infraction	Student Willingly Surrenders Device	Student Refuses to Surrender Device
1st offense	<p>Parent/guardian contacted and must come to school to collect device during school hours.</p> <p>Referral created (level 1) and student will conference with administration.</p>	<p>Administration will be contacted.</p> <p>Referral created (level 2) and student will receive Saturday school.</p> <p>Parent/guardian contacted, and they must come to school to collect device.</p> <p>Parent/guardian conference with administration.</p>
2nd offense	<p>Parent/guardian contacted and must come to school to collect device.</p> <p>Referral created (level 1) and parent/guardian will conference with administration.</p>	<p>Administration will be contacted.</p> <p>Referral created (level 2) and student receives 2 days RESET.</p> <p>Parent/guardian contacted and must come to school to collect device.</p> <p>Parent/guardian conference with administration.</p>
3rd offense	<p>Parent/guardian contacted and must come to school to collect device.</p> <p>Referral created (level 2) and student receives 1 RESET.</p>	<p>Administration will be contacted.</p> <p>Referral created (level 3) and student receives 2 days OSS.</p> <p>Parent/guardian contacted and must come to school to collect device.</p> <p>Parent/guardian and student must have a scheduled re-entry conference on the day student returns from OSS.</p>

<p>4th offense</p>	<p>Parent/guardian contacted and must come to school to collect device.</p> <p>Referral created (level 3) and student receives 1 day OSS.</p> <p>Parent/guardian and student must have a scheduled re-entry conference on the day student returns from OSS.</p>	<p>Administration will be contacted.</p> <p>Referral created (level 3 or 4) and student receives 3 days OSS.</p> <p>Parent/guardian contacted and must come to school to collect device.</p> <p>Parent/guardian and student must have a scheduled re-entry conference on the day student returns from OSS.</p>
<p>5th offense</p>	<p>Parent/guardian contacted and must come to school to collect device.</p> <p>Referral created (level 3) and student receives 2 days OSS.</p> <p>Parent/guardian and student must have a scheduled re-entry conference on the day student returns from OSS.</p>	<p>Admin discretion</p> <p>Student's discipline record will be considered as student will be recommended for expulsion or revocation.</p>
<p>6th offense</p>	<p>Parent/guardian contacted and must come to school to collect device.</p> <p>Referral created (level 3 or 4) and student receives 3 days OSS.</p> <p>Parent/guardian and student must have a scheduled re-entry conference on the day student returns from OSS.</p> <p>Student's discipline record will be considered as student will be recommended for expulsion or revocation.</p>	<p>Admin discretion</p> <p>Student's discipline record will be considered as student will be recommended for expulsion or revocation.</p>



Parent / Guardian Acknowledgement of Personal Technology Devices Policy

PRINT Student(s) Name: _____

Grade: _____

PRINT Parent/Guardian's Name: _____

As the parent/guardian of the East Nashville Magnet High School student named above, I acknowledge that I have been given a copy of East Nashville Magnet High School's Personal Technology Devices Policy. I also acknowledge that I have read and understand the policy and consequences listed.

Parent/Guardian Signature

Date